



# Electronic Agreement STUDIO POLICIES

Phone: 803-816-1773  
www.StepSouthDance.com  
E-Mail: stepsouthdance@yahoo.com

Please read these policies carefully:

Classes begin the week of September 5th, 2023!

### Registration: Register Online at [www.stepsouthdance.com](http://www.stepsouthdance.com)

A Dancer's place in class is not secured until registration fees are paid. Registration Fees are \$50.00 per dancer or \$85.00 per family. These are one time annual and non-refundable fees. \*Please note: Classes/Days/Times are tentative and can change, be cancelled, moved, or combined if the minimum number of students is not reached.

- Tuition rates are for the full season (September-May, including studio holidays), not by the number of classes, weeks in a month, or attendance. **Monthly Tuition is always due the first week of each month. Tuition fees increase after the 10th of each month at the rate of \$15.00. A \$15.00 increase in tuition will be applied to your account if the monthly tuition is not paid by the 10th.** Tuition must be paid in a timely manner for dancers to remain enrolled at Step South Dance.
  - **Please Note: All Step South Dance Tuition & Fees are NON-REFUNDABLE.** There will be a **\$25.00 Fee** to drop or switch classes once they begin. This fee is per switch.
  - **Siblings** receive a 10% discount on the second dancers account.
  - **Monthly Tuition** can be paid online, auto draft, cash, or check.
  - **All Families must have a card on file with Step South. Step South reserves the right to charge the card on file for any fees that are overdue.**
  - **If you are enrolled in auto draft all fees for the season will be auto drafted on the due date. If you would like to use a different payment method for these fees it must be received prior to the due date.**
  - **Please Note:** 3% is added for all card transactions.
  - **NSF:** In the event your check or payment is returned for any reason a \$35.00 handling fee will be charged along with a \$15.00 late fee if corrected after the 10th.
- WITHDRAWAL**
- To withdraw a student from any class, you must notify the studio office and complete a Withdrawal Form. Failure to attend classes does not constitute a withdrawal. Parents are responsible for giving **at least 30 days** written notice and are responsible for tuition and other fees incurred during this timeframe. **ALL FEES ARE NON-REFUNDABLE. Step South Dance reserves the right to charge accounts for past due fees and all fees that incur during the season in which a student is currently enrolled.**
  - **Refunds:** There will be no costume or other refunds for dropped classes, withdrawals from the studio, or decisions not to participate in recital. If a student withdraws after costumes have been ordered their costumes will be donated. If a student withdraws prior to costumes being ordered they will not be refunded.
  - If we are unable to have classes in our physical location due to unforeseen circumstances for an extended period of time, we will hold virtual classes via zoom or a similar online tool until we are allowed to be back in our physical location. Full tuition and expenses will continue during this time.

### Registration Fee: \$50 for 1 dancer or \$85 per family due at time of registration.

• **Costume Fees:** The total amount due for costumes is due by **October 12th, 2023.** \*Please see class schedule for costume fees. \*Costumes fees are non-refundable. You may pay in full or make payments up until **October 12th, 2023.** Parents are responsible for any costume alterations needed.

• **Recital Fees:** A recital fee of **\$60.00** per dancer is due no later than **January 18, 2024.** Recital Fees include a recital t-shirt, 1 Memory Book & 2 Recital Tickets per dancer. Recital T-shirts are worn in our special finale dance with solid black shorts. Additional Recital Tickets will be sold.

• All dancers are required to wear appropriate Dance Shoes.  
• Dance Shoe information is available on our website.  
• Please contact the studio if you are interested in joining the Step South Dance Companies!

• At SSD we go to great lengths to keep you informed and up to date via E-mails, Website, Facebook & Instagram, **Please make sure we have an up to date e-mail on file!**

**PLEASE NOTE: SSD does not observe Teacher workdays or any other holidays unless stated below. E-Mails will be sent out regarding inclement weather. We do not re-schedule make-up classes for these days.**

- **STUDIO CLOSINGS:**
- Labor Day: September 4, 2023
- Halloween: October 31, 2023
- Thanksgiving: November 20-24, 2023
- Winter Break: December 22-January 5, 2024
- Spring Break: April 1-5, 2024
- Memorial Day: May 27, 2024

• **Dance Attire:** Any color Leotard and Tights can be worn for all classes, dance shorts, skirts, etc. are all acceptable. Tights do not have to be worn in Hip Hop or Acro. Hair must be pulled back.

- **Athletic Wear is appropriate for Boys and Hip Hop Classes.**
- **Street shoes and/or jeans are not allowed in any classes.**
- All Dancers must attend class on a regular basis. Classes cannot be made up due to an absence.
- **Dancers are not allowed to sit and observe class unless they bring in a Dr. Excuse for an injury only. If dancers cannot participate for whatever reason other than injury they should remain at home and rest. There will be no exceptions to this rule. Dancers are not allowed to attend class if they have a fever and/or are contagious.**

### By Electronically

**Signing below this informs us that you have read, understand, and agree to abide by these policies:**